

NCCAOM® Professional Development Activity (PDA) Webinar Presentation

Dr. Kory Ward-Cook, Chief Executive Officer

Mina Larson, Director of Public, Professional and Regulatory Affairs

Jennifer Nemeth, Manager, PDA & Quality Assurance

Tuesday, April 19, 2011



NCCAOM Mission

The mission of the NCCAOM is...

To establish, assess, and promote recognized standards of competence and safety in acupuncture and Oriental medicine for the protection and benefit of the public.



How does NCCAOM meet its mission?

- Documents eligibility to sit for an examination and to become certified
- Develops and administers exams that can measure *entry level* competency
- Demonstration of public protection and safety in the deliverance of care through:
 - Recertification - competency maintenance
 - NCCAOM® Code of Ethics - Professional Ethics and Disciplinary Committee (PEDC)
 - Working closely with regulatory boards



NCCAOM Core Values

- *Testing Excellence*
- *Service*
- *Integrity*
- *Trust*
- *Leadership*
- *Community Support*



NCCAOM 2011 Staff



NCCAOM Executive Services

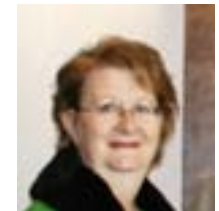
Kory Ward-Cook, PhD, MT(ASCP), CAE
Chief Executive Officer



Gail Remsen
Director of Executive Services and Volunteer Services



Melissa Dow
Administrative Assistant



Contact the Executive Services Department for:

- **Governance**
- **Questions for the Board of Commissioners**
- **Questions regarding becoming a NCCAOM volunteer**

e-mail: executiveoffice@thenccaom.org



NCCAOM PDA Department



Mina Larson

Director of Public, Professional and Regulatory Affairs

- Public relations
- News and events
- State regulatory/legislative matters



Jennifer Nemeth, M.Ed.

Manager of PDA and Quality Assurance

- PDA program reviews
- PDA program approvals
- Problem solving

contact: 904-674-2474 or pda@thenccaom.org



Alicia Azouz

PDA Administrative Assistant

- NCCAOM PDA approval paper work
- NCCAOM PDA Search Engine
- NCCAOM Certificate of Participation/Completion

contact: 904-674-2494 or pda@thenccaom.org





NCCAOM's PDA Program

Professional **D**evelopment **A**ctivity

NCCAOM's approval of continuing education programs assures Diplomates that their core competencies and professional development activities meet NCCAOM recertification requirements.

***National Standards of Continued
Competence in Acupuncture and Oriental Medicine***



PDA Webinar Goals & Objectives

- Review the PDA Department Purpose
- Summarize PDA Provider Benefits
- Review 2011 PDA Policy Changes
- Introduce the new
NCCAOM® PDA Web Page & Search
Engine
- Explain the New Electronic PDA
Application



Assuring Competency

- **NCCAOM Certification**
 - **Demonstrate measurement of entry-level core competencies**

- **NCCAOM Recertification**
 - **Maintenance of core competency**
 - **Professional growth and development**



NCCAOM® PDA Provider Benefits

1. Recognized by a third party (NCCAOM) as a provider of quality continuing educational programs
2. Approved PDA courses are more desirable or required by Diplomates
3. National and International advertising opportunity via
 - NCCAOM PDA Search Engine
 - NCCAOM PDA Logo
4. Professional guidance in program development and documentation
5. Recognized by the AOM profession, regulatory agencies, third-party payers, and the public.



What's New in PDA in 2011?



- **NCCAOM[®] PDA Advisory Committee**
- **NCCAOM[®] PDA Handbook**
- **NCCAOM[®] PDA Logo**
- **NCCAOM[®] PDA Web Page**
- **NCCAOM[®] PDA Search Engine**
- **NCCAOM[®] PDA Program Review and Web Posting Application**
- **NCCAOM[®] Certificate of Participation or Completion**



What's New in PDA in 2011? Con't.

- **NCCAOM® Recertification Categories**
- **One year approval along with web posting service**
- **New Supporting Documents**
 - Program Evaluation
 - Program Advertisement
 - Distance Learning/Online – Passing Score for Assessment
 - Distance Learning/Online -- Program Worksheet



NCCAOM® PDA Advisory Committee

- **Assist PDA Department to Strengthen**
 - PDA Standards
 - PDA Offerings
 - National & International Recognition
- **Membership Will Include:**
 - Rep from NCCAOM Recertification Committee
 - Long-standing PDA Providers
 - AOM Schools
 - State Acupuncture Boards

Email pda@thenccaom.org if you are interested
in applying for the NCCAOM PDA Advisory Committee



NCCAOM[®] PDA Handbook



PDA Professional Development Activity Handbook



National Standards of Continued
Competence in Acupuncture
and Oriental Medicine

January 2011



Public Protection Through Quality Credentials



NCCAOM[®] PDA Handbook Table of Contents

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<p>NCCAOM[®] PDA Applications and Templates: The following forms are available by contacting the NCCAOM[®] PDA Department at 904-674-2474 or emailing pda@nccaom.org.</p> <p>Applications</p> <ul style="list-style-type: none"> NCCAOM[®] PDA Provider Application NCCAOM[®] PDA Department and Provider Agreement NCCAOM[®] PDA Program Review and Web Posting Application NCCAOM[®] PDA Product and Service Disclaimer <p>Templates</p> <ul style="list-style-type: none"> Attendance Record Conference — Participant's Attendance Verification Form Distance Learning/Online Program Worksheet Program Evaluation Form—Live Presentation Program Evaluation Form—Distance Learning/Online 	

Available on the NCCAOM website at www.nccaom.org

NCCAOM® PDA Logo

- Signifies a quality education program
- Approved by a leading national/international organization in the acupuncture & Oriental medicine profession
- Designates an NCCAOM approved PDA Provider and program
- Immediately attracts the viewer to the program by visually showing the seal of approval by the NCCAOM®



Use of the PDA logo is for NCCAOM approved programs only.

NCCAOM Recertification Requirements

60 PDA Points in a four-year recertification cycle

- **Competency Maintenance – 30 Points**
 - 15 points Core (CO) Knowledge, Skills, & Abilities (KSA's)
 - 4 points Safety (SA) and/or Ethics (ET)
 - 11 points Adjunctive Therapies (AT) or Electives

- **Professional Activities – 30 Points**
 - 17 professional activity categories
 - PDA Provider's may be award points to 2 activity categories:
 - Continuing education
 - Clinical experience

- **CPR**
 - 4 points may apply to any category except Safety/Ethics or the Core KSA's



NCCAOM® Recertification Categories

- **CO** **Core Knowledge, Skills, Abilities** (KSAs)
Five branches of Oriental Medicine
- **SA** **Safety** - Universal Precautions, herbal safety
- **ET** **Ethics** – ethical decisions, liability, billing & coding
- **AT** **Adjunctive Therapies** – Treatment modalities
- **BIO** **Biomedicine** - Western medicine
- **IT** **Injection Therapy** - Requires a disclaimer
- **PE** **Practice Enhancement** - Subject areas
outside of Oriental medicine. Yoga, Reiki, crystals,
native American herbs



NCCAOM® Certificate of Participation or Completion

Johns Hopkins Integrative Medicine and Digestive Center



2360 West Joppa Road, Suite 200
Lutherville, MD 21093
410-838-3585
www.hopkinsintegrative.org

Certificate of Participation

This verifies that

is awarded *14 PDA Points*

For participating in the live presentation

Acupuncture Clinical Skills: A Two Day Hands-On Seminar

NCCAOM® Program Approval Dates: 03-29-2011 through 03-29-2012

Jeffrey Gould, MAOM, Dipl. Ac., C.H. (NCCAOM), L.Ac.
Licensed Acupuncturist/Instructor

NCCAOM® Provider #: ACHB987-001



For NCCAOM® recertification, this document should be retained for a minimum of four years.
Diplomates are advised to check with their state Acupuncture Board for re-licensing requirements.

Customized
Provider logo

Responsible
party's
electronic
signature

Program
approval
dates

Responsible
party's name
& credentials

Recertification
categories

PDA Points / NCCAOM® Recertification Categories:

- 7 Core Knowledge, Skill, Ability
- Safety
- Ethics
- 7 Adjunctive Therapy/Continuing Education
- Biomedicine
- Injection Therapy
- Practice Enhancement



NCCAOM® PDA Web Page



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PDA Program

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Welcome To The Professional Development Activity (PDA) Program

PDA Program Overview



Daniel Jiao, Dipl. O.M. (NCCAOM)

The Professional Development Activity or "PDA" program is NCCAOM®'s department of continuing education that approves educational programs to satisfy recertification requirements. The PDA program was created to provide an avenue for NCCAOM Diplomates to earn "PDA points" for participating in recognized programs that apply toward NCCAOM recertification requirements.

The NCCAOM partners with PDA Providers to deliver these quality education courses in the acupuncture and Oriental medicine profession.

Achieving NCCAOM certification demonstrates the mastery of specific core knowledge, skills, and abilities required within an acupuncture and Oriental medicine professional practice.

[Become a PDA Provider](#)

[Submit a Program for PDA Approval](#)

[PDA Search Engine](#)

[PDA Templates](#)

PDA Provider Resources

- [What's New in 2011](#)

Diplomate Resources

- [PDA Search Engine](#)



NCCAOM® PDA Search Engine

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The NCCAOM® PDA Search Engine

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Enter Your Criteria To Search For NCCAOM® Approved Programs.

Multiple fields may be selected at one time. Please see disclaimer at the bottom of the screen regarding available program information.

Provider Information

Provider Name:

Provider #:

Provider Phone:

Provider Website:

Program Information

Title/Keyword Search:

Instructor's Last Name:

PDA Points:

City:

State:

Zip Code:

Country:

Course Begin Date:

Course End Date:

NCCAOM® Recertification Categories

- CO Core Knowledge, Skill & Ability (KSA)
- SA Safety
- ET Ethics
- AT Adjunctive Therapies (electives)
- BIO Biomedicine
- IT Injection Therapy
- PE Practice Enhancement (effective 2011)

[View NCCAOM® Recertification Handbook](#)

Type of Program

- Conference or Symposium
- Distance Learning or Online
- Multiple-Day Live Presentation
- Multiple-Day Live Teleseminar or Webinar
- One-Day Live Presentation
- One-Day Live Teleseminar or Webinar
- Overseas Tour
- Multiple-day Seminar

Start a Search



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- REGULATORY AFFAIRS
- ABOUT US
- CONTACT US


The NCCAOM® PDA Search Engine

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Program Search Results

Course Title	Program Type	View Details
Five Element Graduate Program (West Coast) #1: Exploration of Classical Theory	Multiple-Day Live Presentation	View details
Colour, Sound, Odour & Emotion Carnival	Multiple-Day Live Presentation	View details
Role of the Emotions in Acupuncture Diagnosis and Treatment (I) The Five Zhi (Wills)	One-Day Live Presentation	View details
Role of the Emotions in Acupuncture Diagnosis & Treatment (II) 7 Emotions	One-Day Live Presentation	View details
Five Element Graduate Program (East Coast) # 2: Primary Channels, HT & LU	Multiple-Day Live Presentation	View details
Officials		
Five Element Graduate Program (East Coast) # 3: 7 Emotions, Ren and Du Mai	Multiple-Day Live Presentation	View details
Five Element Graduate Program (East Coast) # 4: Luo Channels; Wood Element	Multiple-Day Live Presentation	View details
Role of the Mind in Acupuncture Diagnosis and Treatment	Multiple-Day Live Presentation	View details
Five Element Mentorship Program, Session 1, Exploration of Classical Theory	Multiple-Day Live Presentation	View details
Five Element Graduate Program (West Coast) #2: Primary Channels & Wood	Multiple-Day Live Presentation	View details





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Program Information

Colour, Sound, Odour & Emotion Carnival

Provider Name: Ongiara College of Acupuncture & Moxibustion

Provider #: 807

Provider Telephone: 905-894-1323

Provider Website: www.ongiaracollege.ca

Recertification Category: CO Core Knowledge, Skill & Ability (KSA)

Type of Program: Multiple-Day Live Presentation

PDA Points: 18

Program Description: Color, sound, odor and emotion all give the same message and are produced by the directional energetics of each element. The correspondences of the 5 phases of qi are clearly stated in classical texts and commentaries, outlining the theory of resonance. All practitioners need to develop the 4 examination skills (to see, hear, palpate and inquire) in order to grasp the health or distress of each patient and to evaluate the effects of treatment. CSOE are fundamental tools for assessing the five elements. This interactive workshop provides a rare opportunity to compare and contrast a width of CSOE and to receive extensive tutor feedback: it translates immediately into increased diagnostic accuracy and treatment efficacy.

Program Website Link: www.ongiaracollege.ca

Begin Date	End Date	City	State	Country	Instructor's Name
04-19-2011	04-21-2011	Owings Mills	MD	United States	Nicola Hegan Bilton, M.Ac. (UK), MBAcC (UK), L.Ac.
05-08-2011	05-08-2011	Portland	OR	United States	Nicola Hegan Bilton, M.Ac. (UK), MBAcC (UK), L.Ac.
10-22-2011	10-24-2011	Gainesville	FL	United States	Nicola Hegan Bilton, M.Ac. (UK), MBAcC (UK), L.Ac.

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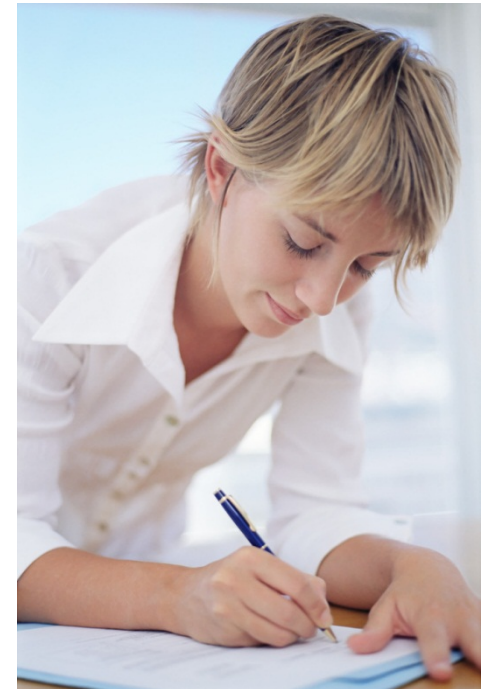
[Start a New Search](#)

Program Information



NCCAOM® PDA Program Review and Web Posting Application

- **Electronic application**
- **Downloads to the PDA Search Engine**
- **Email to pda@nccaom.org**
- **PDA Department updates quarterly. Please submit suggestions to pda@nccaom.org.**
- ***NCCAOM® PDA Application Instruction* is available by emailing pda@nccaom.org**



PDA Application

Section 1: Provider Information



Information Posted on the PDA Search Engine. Enter information into the space provided in each section. Use the Tab key to move from space to space. Shift-Tab will move the cursor back one space.

Section 1. PDA Provider Information			
NCCAOM® Provider #:			
PDA Provider/Organization Name:			
Address:			
Suite/Building #:			
City:	St:	Zip Code:	
Phone:	Country other than U.S.:		
Website:			
Responsible Party:			
Title:			
Address:			
Suite/Building #:			
City:	St:	Zip Code:	
Phone:	Country other than U.S.:		
E-Mail:			
Contact Person:			
Address:			
Suite/Building #:			
City:	St:	Zip Code:	
Phone:	Country other than U.S.:		
E-Mail:			

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The NCCAOM® PDA Search Engine

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Enter Your Criteria To Search For NCCAOM® Approved Programs.

Multiple fields may be selected at one time. Please see disclaimer at the bottom of the screen regarding available program information.

Provider Information

Provider Name:

Provider #:

Provider Phone:

Provider Website:

NCCAOM® Recertification Categories

CO Core Knowledge, Skill & Ability (KSA)

SA Safety

ET Ethics

AT Adjunctive Therapies (electives)

BIO Biomedicine

IT Injection Therapy

PE Practice Enhancement (effective 2011)

View NCCAOM® Recertification Handbook

Program Information

Title/Keyword Search:

Instructor's Last Name:

PDA Points:

City:

State:

Zip Code:

Country:

Course Begin Date:

Course End Date:

Type of Program

Conference or Symposium

Distance Learning or Online

Multiple-Day Live Presentation

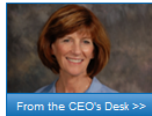
Multiple-Day Live Teleseminar or Webinar

One-Day Live Presentation

One-Day Live Teleseminar or Webinar

Overseas Tour

Multiple-day Seminar



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 Public Protection Through Quality Credentials
 NCCAOM® PDA Program Review & Web Posting Application
 Pg. 4 of 12 Pgs.

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PDA Application

Section 2: Program Information Con't.



Information Posted on the PDA Search Engine.

NCCAOM® Recertification Requirement Categories: Check the category below that the continuing education program addresses. NCCAOM recertification categories will be posted on the NCCAOM® PDA Search Engine and helps the Diplomate find courses they need to meet their recertification requirements. Descriptions are available in the *NCCAOM® PDA Handbook*.

- CO Core Knowledge, Skill, Ability
- SA Safety
- ET Ethics
- AT Adjunctive Therapies (electives)
- BIO Biomedicine
- IT Injection Therapy – requires disclaimer
- PE Practice Enhancement

Program Description: Provide a brief overview of the program and how it relates to Oriental medicine. This section will be posted on the PDA Search Engine and is limited to 250 characters. Please check for concise information, grammar, and spelling.

Goals and Objectives: Identify (bullet point) three to five goals & objectives that the participant can apply to their practice and professional development.

Recertification Categories

The screenshot shows the NCCAOM PDA Search Engine interface. On the left, there is a navigation menu with options: HOME, APPLICANTS, DIPLOMATES, CONSUMERS, PDA PROGRAM (highlighted), REGULATORY AFFAIRS, ABOUT US, and CONTACT US. Below the menu are two images: 'Find a Practitioner >>' and 'From the CEO's Desk >>'. The main content area is titled 'The NCCAOM® PDA Search Engine' and includes a search prompt: 'Enter Your Criteria To Search For NCCAOM® Approved Programs. Multiple fields may be selected at one time. Please see disclaimer at the bottom of the screen regarding available program information.' There are two main sections: 'Provider Information' and 'Program Information'. The 'Provider Information' section includes fields for Provider Name, Provider #, Provider # (repeated), and Provider Website. The 'Program Information' section includes fields for Title/Keyword Search, Instructor's Last Name, # PDA Points, City, State (a dropdown menu currently showing 'Select State'), Zip Code, Country (a dropdown menu currently showing 'All'), Course Begin Date, and Course End Date. On the right side, there is a section titled 'NCCAOM® Recertification Categories' with a list of checkboxes and labels: CO Core Knowledge, Skill & Ability (KSA), SA Safety, ET Ethics, AT Adjunctive Therapies (electives), BIO Biomedicine, IT Injection Therapy, and PE Practice Enhancement (effective 2011). Below this is a link to 'View NCCAOM® Recertification Handbook'. At the bottom right, there is a section titled 'Type of Program' with a list of checkboxes and labels: Conference or Symposium, Distance Learning or Online, Multiple-Day Live Presentation, Multiple-Day Live Teleseminar or Webinar, One-Day Live Presentation, One-Day Live Teleseminar or Webinar, Overseas Tour, and Multiple-day Seminar.

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PDA Application

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- ET Ethics
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Program Description

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Program Information

Colour, Sound, Odour & Emotion Carnival

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Provider Telephone: 905-894-1323	PDA Points: 18
Provider Website: www.ongiaracollege.ca	

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05-06-2011	05-08-2011	Portland	OR	United States	Nicola Hegan Bilton, M.Ac. (UK), MBAcC (UK), L.Ac.
10-22-2011	10-24-2011	Gainesville	FL	United States	Nicola Hegan Bilton, M.Ac. (UK), MBAcC (UK), L.Ac.

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Program Information Page

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PDA Application

Section 2: Program Information Con't.

- **Program Outline**
 - **Formally called the “Agenda”**
 - **Validates the program’s**
 - **curriculum content**
 - **teaching and/or learning methodologies**
 - **presentation times and PDA point values**
 - **Determines total PDA points**
 - **Determines recertification category**



Tips to Filling Out the PDA Application

- **PLAN AHEAD**
 - maximizes length of advertising time
 - maximizes use of PDA logo
- **Submit all documents at one time**
- **Complete all fields -  indicates information is posted to the PDA Search Engine**
- **Preferred submission - Email to pda@nccaom.org**
 - One program per application
 - One application & supporting documents per email
- **Incomplete applications delay approval process & posting services**



Questions & Answers

