



NCCAOM Announcement to PDA Providers

June 10, 2020

Dear NCCAOM PDA Provider,

The NCCAOM® understands the pandemic crisis has affected our NCCAOM PDA Providers family, and we hope this update finds you healthy and safe. Since March, the PDA staff has been working relentlessly to accommodate each Provider, whether it is extending course expiration dates or fast-tracking course reviews. NCCAOM's Chief Executive Officer, Mina Larson, has graciously issued a 20% discount for all *NCCAOM® PDA Course Spotlight Applications* through the end of 2020. As we work with our Providers this fall, we will reassess the continuation of the special policies as we move into 2021.

As of October 15, 2020, the NCCAOM will accept only the *NCCAOM® PDA Certificate of Completion* for PDA approved courses. The Provider's personal certificates will no longer be accepted for NCCAOM recertification. This new policy will lessen the confusion for both the course participants as well as the state acupuncture licensing boards. By issuing the PDA Certificate through the Provider's online account, the state boards will immediately recognize that the course has been approved by NCCAOM and thereby eliminate the necessity to reach out to the participants for more information. Accepting only the PDA Certificate is also a huge benefit to the Diplomate as the PDA points will be automatically uploaded to their *NCCAOM® Recertification Transcript* via CE Banking. The automated process decreases manual errors and assures consistency for all our stakeholders.

Diplomates are taking notice! More and more Diplomates are asking PDA staff to work with Providers to ensure their earned PDA points are uploaded to their recertification account. PDA staff are working closely with the NCCAOM Information Technology Systems Department to turn on the Provider's CE Banking function incrementally. This is done to ensure the proper use of the system so that the Providers can minimize any potential reporting errors. The PDA staff have also received multiple responses from the Diplomates stating how easy the recertification process is due to the added CE Banking functionality. This is great news! A huge thank you to our Providers as this achievement could not be accomplished without your help!!

As a last reminder, here are some tips for successful PDA Certificate distribution when registering a participant for your course:

- NCCAOM ID #
 - Not mandatory, however it is highly recommended.
 - Always starts with a number – no zeros in the front.
 - This is a numeric filed - no letters.



- Participant Name
 - Must be written as it is recorded in the NCCAOM Certification system
 - No letters/credentials before or after the name
 - No nicknames

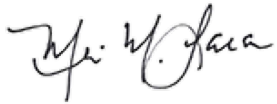
	Diplomate Name	NCCAOM ID #
Correct	John Doe	12569
Incorrect	Dr. John Doe	NCC12569
Incorrect	John Doe, L.Ac.	12569FL
Incorrect	John Doe	Doe12569
Incorrect	John Doe, MSOM	12569

HINT: When registering the participant, getting the correct name and NCCAOM ID# *as well as the date of birth* will assure that the Diplomate will automatically receive the PDA points in their *NCCAOM® Recertification Transcript*. Ask the registrant to refer to their *NCCAOM ID card* for the correct information.

Interested in returning as a PDA Provider?

Email pda@thenccaom.org for more information.

Sincerely,



Mina M. Larson, M.S., MBA, CAE
 Chief Executive Officer

*National Certification Commission
 for Acupuncture and Oriental Medicine*