



## How to Apply for a Live, Face-to-Face Presentation

A course, workshop or seminar is a face-to-face meeting between the participants and the instructor(s). Live presentation characteristics include two-way communication between all participants in theory subjects as well as acquiring psycho-motor skills through demonstration and supervised practice. The amount of time the participant is in attendance and is actively learning new information determines the number of PDA points to be issued for the course. The PDA Provider is responsible to monitor attendance that verifies compliance.

Note: A live course, webinar, conference, or overseas tour will not be published to the *NCCAOM® PDA Search Engine* until an event (presentation date and location) is posted in the online course application.

### Characteristics

- Face-to-face interaction between instructor and participants
- Two-way communication
- A psycho-motor skill (e.g., needling, cupping) may be taught because the instructor can assess if the participant is correctly learning the skill.
- Teaching methods include, but are not limited to lecture, demonstration, group discussion, supervised practice, and question and answer sessions.
- Attendance is the qualifier for issuing NCCAOM PDA points.

### *NCCAOM PDA Live Presentation Application*

- Course Description
- Goals and Objectives
- Content Outline
- Instructor's professional resume or curriculum vitae
- Sample attendance record (template available in the Resource Center under Forms)
- Sample program evaluation (template available in the Resource Center under Forms)
- Sample advertisement (optional)
- Attestation

Step-by-Step Instructions for a Live Presentation application is available on the [\*Provider Resources\*](#) page here.



NOTE: A course in Trigger Point Acupuncture/Dry Needling may be applied to the Core Competency AOM-AC category and accepted for NCCAOM recertification if the instructor is an NCCAOM Diplomate and/or licensed acupuncturist and the term “trigger point acupuncture/dry needling” is included in the course title.