



## How to Apply for an Overseas Tour

An overseas tour is sponsored by the PDA Provider who supports a group of practitioners who travel to another country for an educational experience.

### *NCCAOM® PDA Overseas Tour Application*

- Course description
- Goals and Objectives
- Instructor professional resume, or a biographical sketch for foreign practitioners.
- Tour itinerary (template available in the Resource Center under Forms)
- Sample attendance record (template available in the Resource Center under Forms)
- Sample program evaluation (template available in the Resource Center under Forms)
- Sample advertising (optional)
- Attestation


Due to the complexity of this application, feel free to reach out to the PDA Staff at [PDA@TheNCCAOM.org](mailto:PDA@TheNCCAOM.org). We are more than happy to assist you!

### Sample Itinerary

Lecture topics and instructor name are documented in the itinerary and lecture times are awarded PDA points via the *NCCAOM® PDA Certificate of Completion*. PDA points are also available for clinical/hospital experiences under the NCCAOM’s Professional Development Activity section of the recertification requirements. Documentation includes a letter from the PDA Provider, on letterhead, outlining the dates, hours, and clinical areas experienced during the tour.

Date	Morning	Afternoon	PDA Points	Recert Category	Clinical Experience	Evening
	Departure City					
	Arrival City					Welcome Dinner
	8:30 am – 11:00 am Lecture: Title & Instructor Name	1:00 pm – 4:00 pm Lecture: Title & Instructor Name	2.5			



Date	Morning	Afternoon	PDA Points	Recert Category	Clinical Experience	Evening
	7:30 am – 10:30 am Lecture: Title & Instructor Name	2:00 pm - 5:00 pm Clinical Rounds Title & Instructor Name	3		3	Evening Event
	8:30 am – 9:30 am Lecture: Title & Instructor Name	1:00 pm – 3:00 pm Clinical Rounds Title & Instructor Name	1		2	
Continue to add rows until the overseas agenda is complete.						
				<b>Total Classroom PDA pts</b>	<b>Recert Category</b>	<b>Total Clinical Experience PDA pts</b>
NCCAOM PDA Course: PDA-xxxx-xx						10 pts Maximum
Documentation				NCCAOM Certificate		Letter from Provider