



PDA Instructor Qualifications

The instructor is the subject matter expert (SME) who teaches the course. The Responsible Party can be the instructor, or they can bring in other individual(s) to teach or co-teach a PDA approved course.

One of the Responsible Party's responsibilities is to assure that instructors are qualified to teach the subject matter being presented. The instructor qualifications are listed below.

1. Education:

- A. To teach a course in one of the NCCAOM Core Competency categories (AOM-OM, AOM-AC, AOM-CH, AOM-ABT), the instructor must hold a diploma or Master's degree in Oriental medicine, acupuncture, and/or Chinese herbology. Instructors who were approved prior to April 16, 2016 are exempt until the course expires at which time the policy will go into effect.
- B. To teach a course in AOM-BIO or PE-CW, the instructor must hold an educational degree, certificate program and/or educational background in the subject.

2. Experience: A minimum of five years practical experience in the subject.

3. Certification and/or Licensure: The instructor must have a clear discipline record, past and/or present, with a state acupuncture board and the NCCAOM, if applicable.

4. Teaching and/or Lecture Experience - recommended but not required.

Instructors residing in the United States: A professional resume or curriculum vitae is mandatory and must meet the requirements in each of the sections above.

Instructors from a foreign country: Instructors from outside of the U.S. will be reviewed on a case-by-case basis. A biographical sketch outlining the above requirements is accepted for resume documentation for Asian instructors.

Conferences: A conference brochure providing a biographical sketch of each speaker is accepted for resume documentation.

When a different instructor is contracted to teach or co-teach an approved PDA course, the PDA Provider must email the instructor's resume/bio to the PDA staff at PDA@TheNccaom.org for documentation purposes.