



National Certification Commission for Acupuncture and Oriental Medicine

NEW Route 6: Time-Limited Reinstatement to Active NCCAOM® Certification

A former Diplomate (anyone who was once certified by the NCCAOM) will be able to apply under the new 18-month Time-limited Reinstatement Route. The new Reinstatement Route will become available on December 10, 2019 and will close on June 10, 2021. The Reinstatement application is valid for 6-months from the date of submission. The requirements listed below must be submitted within the 6-month open application period or the application expires and the candidate must reapply.

A. State Licensure:

Document maintenance of a continuous state license(s) that is free and clear of any and all disciplinary actions. This includes all state(s) where a license was or is currently held. The applicant must hold an *active* state license that is free and clear at the time of applying for reinstatement. Applicants with disciplinary actions may be considered and will follow the NCCAOM's current [NCCAOM® Code of Ethics, NCCAOM® Grounds for Professional Discipline, and NCCAOM® Procedures for Upholding Professional Conduct.](#)

B. CPR:

Completion of a CPR program (4 PDA/CEU points) within the four (4) years prior to the application date.

A certificate of completion or a CPR card should be uploaded during the application submission process and reported to the applicant's reinstatement transcript to include for 4 PDA points towards the total due.

C. Safety:

Completion of a 2-hour, [NCCAOM PDA approved safety \(SA\) course](#) (2 PDA/CEU points) within the four (4) years prior to the application date.

Additional Safety courses may be taken towards the total PDA/CEU points due; however, a minimum of 2 hours PDA approved safety (SA) coursework must be completed to meet eligibility requirements. The certificate of completion must be uploaded during the Reinstatement application submission process and reported to the applicant's reinstatement transcript to be included for PDA points towards the total due. Find PDA approved safety courses on the NCCAOM PDA Search Engine at pdasearch.nccaom.org/. For suggested safety (SA) subject areas [click here.](#)



D. Ethics:

Completion of a 2-hour, [NCCAOM PDA approved ethics \(ET\) course](#) (2 PDA/CEU points) within the four (4) years prior to the application date.

Additional Ethics courses may be taken towards the total PDA/CEU points due; however, a minimum of 2 hours PDA approved ethics (ET) coursework must be completed to meet eligibility requirements. The certificate of completion must be uploaded during the Reinstatement application submission process and reported to the applicant's reinstatement transcript to be included for PDA points towards the total due. Find PDA approved ethics courses on the NCCAOM PDA Search Engine at pdasearch.nccaom.org/. For suggested ethics (ET) subject areas [click here](#).

E. Clean Needle Technique (CNT):

Documentation of the face-to-face [Council of Colleges of Acupuncture and Oriental Medicine \(CCAOM\)](#) Clean Needle Technique (CNT) certificate of completion on file with the NCCAOM, and completion of the [CCAOM online CNT Review Course: Acupuncture Safety](#) (4 PDA/CEU points) within the four (4) years prior to the application date (not required for Chinese Herbology Certification Reinstatement).

To ensure the certificate of completion for the face-to-face clean needle technique course offered by CCAOM is recorded on file with the NCCAOM the CNT course completion date is clearly visible within an individual's Online Portal in the 'Additional Information' section.

Additional Information 1			
Web Address		SSN	XXXX
Date of Birth	MM/DD/YYYY	Gender	XXXX
Designation		2 CNT Certificate Date	MM/DD/YYYY 

All certificates of completion for the face-to-face CNT course and the *Review Course: Acupuncture Safety* must be sent to the NCCAOM directly from the CCAOM. [CNT course verification](#) must be requested only AFTER an application for Reinstatement is completed with the NCCAOM.

F. Background Screening:

Complete a background screening through NCCAOM's background screening vendor, [Private Eyes](#). The minimal fee \$30 is paid directly to the vendor.



It is recommended to complete the background screening only after an application for Reinstatement has been submitted.

G. Core Competency Maintenance:

Documentation of [PDAs/CEUs in the Core Competency categories](#) are required based on each individual's [certification expiration date](#). All PDA/CEUs may be earned as coursework completed in a classroom or e-learning environment and may be earned at any point of time during the individual's terminated period.

An individual whose certification has been terminated more than twelve (12) years will have to report a [specific number of PDA/CEUs required in each core domain area](#).

The NCCAOM staff have created a [Reinstatement requirement calculator](#), available on the NCCAOM website, to help calculate the number of points and fees for each applicant. It is recommended applicants gather the PDA/CEU certificates and upload them prior to submission of the application to meet the 6-month application timeline.

Certification Expiration Date: The NCCAOM Certification expiration date may be found:

- a) On the NCCAOM Wall Certificate;
- b) Within the individual's [NCCAOM Online Portal](#);
- c) On the [NCCAOM Registry](#). If you cannot find yourself in the Registry, contact the NCCAOM at reinstatement@thnccaom.org. Each instance will be investigated on a case by case basis.

Online Profile: All former Diplomates already have an [NCCAOM Online Portal](#). If you are unable to reset your password, please contact NCCAOM to retrieve your login credentials. Creation of a duplicate account may cause a delay in your application processing.

PDA/CE Reporting: Once logged into your NCCAOM Online Portal, scroll down and click on the, "Report Reinstatement CEs" link for access to report and upload the PDA/CEU certificates.

Specialty	Accrual Period	CE Required	CE Remaining	Completion	Recert Available	Status	Action
AC	11/01/2012 - 10/31/2019	105	105	0%	11/01/2015	Terminated	Report Reinstatement CEs Reinstate by CE Details



Please Note: Report each course by providing all course information and uploading the certificate of completion. Acceptable formats for electronic certificates of completion are:

Pdf; jpeg; png; tiff

Certificates of completion can be scanned documents or clear legible images taken with a cell phone.

H. Reinstatement Application:

Submission of the new NCCAOM® Reinstatement to Active Certification Status Application. The [application will be available online as of December 10, 2019](#) and is valid for six (6) months. If requirements for certification are not met within 6-months of application submission, the applicant must reapply. The Reinstatement application will not be processed by the Customer Relations Team until all eligibility requirements have been met and PDA/CEUs have been uploaded.

All applications for NCCAOM certification are [submitted online](#). Application fees are due at the time the application is submitted to NCCAOM. All fees are payable in United States (\$) dollars and are **non-refundable**.

Application Fee: The application fee for the new Reinstatement Route is calculated based on an individual's NCCAOM certification expiration date.

[Requirements Calculator](#)

Online Application: The application for Reinstatement is available within the individual's Online Portal.

Recertification							
Specialty	Accrual Period	CE Required	CE Remaining	Completion	Recert Available	Status	Action
AC	11/01/2012 - 10/31/2019	105	105	0%	11/01/2015	Terminated	Report Reinstatement CEs Reinstate by CE Details

Applications in process as of June 10, 2021, when this time-limited Route ends, will be finalized if all requirements have been met. Any applicant who has not submitted all



requirements as of June 10, 2021 will not be able to complete the reinstatement process. **Application fees are non-refundable.**

Please Note: Supporting documentation of continuous state Acupuncture license(s) held during the NCCAOM certification termination period and proof of a current free and clear active license are required at the time of the application submission.

NCCAOM Candidates – Original Reinstatement Route: All current open valid NCCAOM Reinstatement Applications, where the individual has not passed the Reinstatement Exam prior to December 31, 2019 must contact the NCCAOM at reinstatement@thenccaom.org to request an application change to the new Reinstatement Route. All eligibility and PDA/CEU requirements under the new time-limited Reinstatement Route must be met for return to active certification status.

Applicants who meet all requirements of the new Reinstatement Route will be granted NCCAOM Certification without the requirement of taking a reinstatement exam.

Upon returning to NCCAOM active certification status the newly reinstated Diplomate will:

- Receive a confirmation email sent to the email address provided on the application;
- Receive by USPS mail a newly certified Diplomate packet including the NCCAOM Wall Certificate and a wallet size ID card;
- Become eligible to receive [NCCAOM Diplomate Benefits](#).

For assistance contact Ph: (888) 381-1140 or email: reinstatement@thenccaom.org.